



DEPARTMENT OF THE NAVY
NAVAL SUPPLY SYSTEMS COMMAND
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COMMERCIAL
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IN REPLY REFER TO:
4200
Ser21C3/9015
SA99-04
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From: Commander, Naval Supply Systems Command

Subj: USE OF THE PURCHASE CARD IN FOREIGN MILITARY SALES (FMS)
PROGRAMS, INTERIM CHANGE TO NAVSUPINST 4200.85C

Ref: (a) NAVSUP Policy ltr SA98-32 of 20 Jul 98

1. Reference (a) advised that effective 20 July 1998, contracting officers could issue unilateral purchase orders in support of FMS Program requirements and use the purchase card to procure FMS requirements that are funded with administrative funds.

2. Effective immediately, the purchase card may be used to procure FMS requirements using both administrative and case funds. The following procedures must be followed when using the purchase card to procure FMS requirements using FMS case funds:

(a) Material purchased must be tracked to a specific FMS requisition or country/case/document number in an authorized accounting system; and

(b) Proof of shipment must be documented to support possible Supply Discrepancy Report (SDR) processing.

3. This revised policy offers purchase cardholders and contracting officers additional flexibility to streamline processes in support of FMS Programs.

A handwritten signature in cursive script, appearing to read "Mary M. Thomas".

Mary M. Thomas
By direction